

BOARD OF DIRECTORS – ACTION SUMMARY
Wednesday, October 26, 2005 – 6:00 p.m.

Administration Building
2101 Hurley Way, Sacramento, CA

METRO CABLE 14 ANNOUNCEMENT

The Meeting is videotaped for cablecast on Metro Cable 14. Replay on Thursday, October 27 at 10:00 p.m. and Monday, October 31 at 6:00 p.m. on Channel 14; Webcast at www.sacmetro cable.tv. A VHS copy is also available for checkout from any library branch.

CALL TO ORDER

The meeting was called to order by President Granados. Board Members present: Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley. Directors Duveneck and Trujillo, absent. Staff: Deputy Chief Latta, Interim Counsel Murray, Board Clerk Tilson.

PLEDGE TO FLAG led by the Boy Scouts Order of the Arrow.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

Bill Berry read his letter stating this is a time of transition and encouraged the District to follow the vision and example set by Fire Chief Martinez in focusing on the concerns of the public.

CONSENT AGENDA:

1. Board Meeting Action Summary—September 28, 2005

- **Board Action:**
Goold/Kelly—approve the Consent item. Directors Engellenner, Goold, Granados, Kelly, Lawson, Valley, AYE. Director Jones, abstaining. Directors Duveneck and Trujillo, absent. Motion carried.

2. Special Board Meeting Action Summary—October 1, 2005**• Board Action:**

Goold/Kelly—approve the Consent item. Directors Engellenner, Goold, Granados, Kelly, Lawson, Valley, AYE. Director Jones, abstaining. Directors Duveneck and Trujillo, absent. Motion carried.

3. Special Board Meeting Action Summary—October 3, 2005**• Board Action:**

Engellenner/Goold—approve the Consent item. Directors Engellenner, Goold, Granados, Kelly, Lawson, Valley, AYE. Director Jones, abstaining. Directors Duveneck and Trujillo, absent. Motion carried.

4. Special Board Meeting Action Summary—October 5, 2005**• Board Action:**

Kelly/Goold—approve the Consent item. Directors Engellenner, Goold, Granados, Jones, Kelly, Valley, AYE. Director Lawson, abstaining. Directors Duveneck and Trujillo, absent. Motion carried.

5. Board Meeting Action Summary—October 12, 2005**• Board Action:**

Goold/Kelly—approve the Consent item. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Duveneck and Trujillo, absent. Motion carried.

ACTION ITEM(S)**1. Policy – Communications/Requests From General Public—(Tilson)**

- The Public Communications Policy basically addresses time limits for public comments; general distribution of written communications; letters to be read into the record; and responses to written communications.
- The Policy Committee at its meeting recommended approval of a modified policy to include:

Members of the public requesting their written comments be read into the record must be present or have a representative present to read their comments.

- The Policy was amended by the Board as follows:

Section 1 d., . . . “general consensus of the Board” changed to, *by a vote of the majority of the Board members present.*

Section 4, addition at the end of the first sentence, *in a timely manner.*

- **Board Action:**
Goold/Engellenner—approve the Policy as amended. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Duveneck and Trujillo, absent. Motion carried.

2. Policy – Notification of Board Members on Sensitive Issues—(Granados)

- As recommended by Interim General Counsel Murray, the Purpose statement in the policy was amended with the following addition:

Purpose:

Establish procedure for notification “*which falls within the Open Meeting Act*” of Board members on media inquiries and releases, disciplinary action, sensitive issues, and related information.

- **Board Action:**
Engellenner/Lawson—approve the Policy as amended. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Duveneck and Trujillo, absent. Motion carried.

3. Policy – Dedication of Fire Stations-Fallen Firefighters—(Horel)

- The Policy addresses the intent of the Board of Directors to dedicate fire stations in the memory of firefighters lost in the line of duty.
- Research results on fallen firefighters and dedications:

Four fire stations are dedicated in memory of fallen firefighters:

- Station 29 – Dennis Wilson, recognition by station signage.
- Station 58 – Kip William Bollig, recognition by station signage, stone monument at fire station with brass plaque, and framed picture of Mr. Bollig in the fire station.
- Station 63 – Ronald Harknett, Jr., recognition by station signage.
- Station 108 – Dean Wesley Rhodes, recognition by station signage.

Two Metro Fire Stations are dedicated in the memory of others:

- Station 24 – Assistant Chief Ivan Jackson who died while off duty.
- Station 116 – Ernest Dyer, Director of Elverta Fire District, who died while serving in office.

Three additional firefighters died in the line of duty:

Charles Gay

June 20, 1947 – Arcade Fire Protection District

Ray Morrill

October 28, 1951 – McClellan Air Force Fire Department

Donald G. Denker

January 19, 1952 – Mather Air Force Base Fire Department

- Nothing in the proposed policy is intended to result in the removal of any existing memorials at fire stations currently operated by the District.

Dedicated stations should remain in perpetuity and be transferred to a new location if the station is moved.

Fire stations will be dedicated in memory of fallen firefighters, with concurrence of the firefighter's family.

- Furthermore, the Board reserves the ability to dedicate fire stations or other District owned facilities by resolution to an individual or a group of individuals for a different reason other than a line of duty death.
- Policy to be used as a guideline for dedication of fire stations and may be modified by the Board.
- **Board Action:**
Goold/Valley—adopt the Policy as written. Directors Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Director Engellenner, NO. Directors Duveneck and Trujillo, absent. Motion carried.
- Director Engellenner was concerned that there are more than firefighters that work for the District.

4. Resolution No. 38-05 – Amendment to Interagency Agreement With the State of California Military Department—(Haverty)

- Resolution No. 38-05 authorizes execution of an Interjurisdictional Employee Exchange Agreement between the State of California – Military Department and the Sacramento Metropolitan Fire District for the services of Battalion Chief John Wagner as the Training Officer for the Directorate of Homeland Security Training, Exercise and Evaluation.

This Agreement extends the original one-year contract, which commenced September 15, 2004, for a three-month period from September 14, 2005 through December 31, 2005. The amendment provides for a \$70,000 increase with a maximum not to exceed \$250,000 unless amended in writing and signed by the Contractor and the Military Department's Contracting Officer.

- Battalion Chief Wagner gave a brief synopsis of his primary responsibilities and thanked everyone here in support of the program.
- **Board Action:**
Goold/Engellenner—adopt the Resolution. Directors Engellenner, Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Duveneck and Trujillo, absent. Motion carried.

PRESENTATION ITEM (S)

1. Update on Property Tax Sharing Agreement for McClellan Park—(Appel)

- Some minor amendments were made to the Agreement by the District to include a table illustrating to the County the amount of money that will be transferred after the ERAF shift. The County will be transferring property tax base and revenue to the District.
- This item is scheduled for November 1 on the County of Sacramento agenda; and the District agenda on November 9.

PRESIDENT'S REPORT—(Granados)

- He and Director Lawson attended the Sexual Harassment Training conducted by the District. It was a very good class.
- Introduced the District's Acting General Counsel, Ann Murray, with Kronick, Moskovitz.

The General Counsel selection process was discussed with Fire Chief Mette.

General consensus that the full Board and the Fire Chief participate in the interview/selection process. Board Clerk Tilson to contact the Board members on availability.

- Thanked the Board for adopting the Policy for fallen firefighters.

FIRE CHIEF'S REPORT—(Latta)

- Sacramento Metropolitan Fire District was awarded \$549,032 through the federal Fire Act Grant, which is an 80-20 shared grant. The District applied for a Station Alerting System for all stations.
- November 15, 2005, between 12 noon and 1:00 p.m. – The District has a Golden Guardian exercise which involves not only the north side of our District, but also the City of Sacramento in a statewide exercise. He invited the Board for a one-hour tour of the facility to observe the exercise; there is an RSVP for VIP participation at the OES Headquarters. Anyone interested should contact him by November 10.
- Chief Latta to provide a status update to Director Engellenner on the firefighter injured in Rio Linda.
- Holiday meeting schedule to be determined by the Board at the November 9 meeting.

GENERAL COUNSEL'S REPORT—(Murray)

- Looks forward to being here. Hopes the District will find General Counsel on a permanent basis very rapidly.
- Her communication lines will be both with the Fire Chief and the President of the Board. Clarified that as general counsel to a district, she works for the District; the District speaks through its Board in a recognized meeting. It's important that she knows who her client is, and also how to reach her if needed.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Granados)**

- Next Meeting: TBD

Communications Center Delegate—(Engellenner)

- Received presentation on today's meeting.
 - Fire Chief Mette introduced himself and promised his strong support.
 - Acting Technical Systems Manager, David Smith, resigned last Monday.
- Next Meeting: November 29, 2005 – 10:30 AM

California Fire & Rescue Training Authority—(Goold)

- Met last Friday and recognized Fire Chief Martinez for his years of service to the Training JPA. He agreed to stay as the Training Manager in his retirement.
- Next meeting: TBD

Finance Committee—(Jones)

- Next meeting: November 9, 2005 – 5:00 p.m.

Policy Committee—(Lawson)

- Received presentation on today's meeting.
- Next meeting: Holiday schedule to be decided at the November 9 Board meeting.

BOARD MEMBER QUESTIONS AND COMMENTS:**Goold:**

- Thanked the Boy Scouts for the Flag presentation.
- Unable to attend Swearing In Ceremony for Chief Mette on October 28.
- 100% In support of Bill Berry's comments tonight.

Engellenner:

- Attended Mandatory Sexual Harassment Training Class last Monday. Hats off to the HR Department – outstanding job.

Kelly:

- Requested we stand for a minute in silence for the fallen firefighters listed in the staff report.

Lawson:

- Echoed the comments voiced by Bill Berry tonight.
- Recognized the efforts of Deputy Chief Means on the HR presentation of the Sexual Harassment Training class.

Valley:

- He attended the Sexual Harassment training class today and concurred with the comments of the other directors.
- Appreciated Mr. Berry taking the time to come in.

ADJOURNMENT – Meeting adjourned at 8:00 p.m. following a moment of silence observed in memory of the District fallen firefighters.

Gregory A. Granados, President

Matt Kelly, Secretary

Charlotte Tilson, Clerk of the Board